

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held in the Clay  
Tawc Centre on Tuesday 4<sup>th</sup> December 2018 at 7.00pm

**Present:** Cllr Mrs J Clarke (Chairman), Cllr Snell, Cllr Mrs T Edmunds, Cllr Mrs K Taylor, Cllr Ms S Kelsey, Cllr Harwood, Cllr Mr N Edmunds, Cllr Mrs P Lodomez

**In Attendance:** Lynn Clarke Clerk, Lisa Tucker Administrator, Cornwall Cllr Mr F Greenslade, Rev Arthur.

**168/18 Apologies**

Cllr Panks, Cllr Cotton, Cllr Bates. Apologies approved.

**169/18 Declarations of Interest**

None Declared

**170/18 Public Participation (to include Cornwall County Councillors Report)**

a) **Public Participation:**

Cllr Mrs J Clarke sought the agreement of the Council to re-open this section when Rev Arthur arrives.

Cllr Mrs P Lodomez raised the issue of increased litter in the area of the new takeaway in the village.

Cllr Harwood raised the issue of increased dog fouling in the village, both items to be placed on the agenda for the next meeting.

- b) **Cornwall Councillors Report:** Cllr Greenslade informed that the recent meetings he had attended have been made longer due to the introduction of the Community Infrastructure Levy (CIL). The CIL allows local authorities to raise funds from new building projects undertaken in their area. There will be no levy charged in our area. The new legislation was adopted in July 2018 and the charges come into force in January 2019. Further information on this scheme can be found at <https://www.cornwall.gov.uk/cil>

Cllr Greenslade thanked all who helped with the organisation and road closures for the remembrance parade, complimenting the Parish Council on the appearance of the Cemetery saying how well maintained the area looked. Cllr Mrs J Clarke added to this by giving thanks from the council to the clerk for the planting at the Cemetery, and for all the efforts before the event ensuring that the road closure was in place arranging the signage and liaising with the volunteers who helped on the day.

The Cornwall Cllr went on to the ongoing issues with HGV's in this area informing that there has been a junction highlighted in the Parish of St Stephen-in-Brannel that required investigation for improvement due to some recent dangerous occurrences, Cllr Snell suggested the possibility of the hedge being removed to allow better visibility.

Cllr Mrs J Clarke asked Cllr Greenslade about the stocks of grit and salt due to a recent report regarding a possible shortage in other areas. Cllr Greenslade informed that this was not something that he was aware of within Cornwall Council but would enquire and update the Parish Council.

**c) Public participation was re-opened as Rev Arthur arrived.**

Rev Arthur thanked the Parish Council for their help with the organisation of the road closure and Cllr Mr N Edmunds for stepping in to Marshall the parade, the day was a great success.

Rev Arthur went on to update the Parish Council on the issue of the silver car that has been abandoned in the Church car park, the police are involved, and Cornwall Council are due to be removing this soon. Rev Arthur informed that there had been another recent incident where fly tipping had occurred in the Church carpark.

The clerk was informed that there was at this moment no update on the ownership of the footpath 26 but this is still being investigated.

**171/18 To adopt the Minutes of the Ordinary Council Meeting held on the 6<sup>th</sup> December 2018.**

Minutes for the 6<sup>th</sup> November were accepted proposed by Cllr Mrs K Taylor seconded by Cllr Mrs T Edmunds, Cllr Mrs P Lodomez abstained as she was co-opted to the council during this meeting. All others in favour.

**172/18 To note the minutes of the following meetings and Full Council to adopt the recommendations therein.**

General Purpose Committee – Recommendation to accept the budget for 2019 – 2020 and the Winter Maintenance Advice for the website.

Cemetery – Change of size of tablet for the Garden of Rest. Seek quotations for other works required.

**Resolved** - To accept the recommendations from both meetings, proposed by Cllr Mr N Edmunds seconded by Cllr Mrs K Taylor all in favour.

**173/18 Matters Arising – Information only.**

The clerk informed that the CCTV and the bank accounts are ongoing, all other matters are in the agenda.

**174/18 Update from the working party regarding the Neighbourhood plan.**

Cllr Ms S Kelsey informed that we have a designated Neighbourhood Plan Officer, and she will be consulting with one of their colleagues and other agencies for advice. Cllr Ms S Kelsey will coordinate a meeting between Cllrs and volunteers to discuss in more detail.

**175/18 Update on Tri Service Officer.**

The Clerk informed that a tri service officer has been recruited and if they are successful in passing the training courses they will be starting in the position in the new year.

**176/18 To discuss a good citizens award scheme.**

The clerk informed about a scheme that has been run in the past and advised that the awards could be given at the Annual Meeting.

**Resolved** – The clerk and administrator to draw up paper work for a launch in January there will be three categories in the scheme. Proposed by Cllr Mrs T Edmunds seconded by Cllr Mr N Edmunds all in favour.

**177/18 To discuss suggestion boxes being placed within the parish.**

Cllr Mrs J Clarke explained that the boxes would be placed in public areas for the Parish Council to obtain feedback both good and bad and suggestions from the community of what they would like to see changed or improved within the village.

**Resolved** – To place several boxes within shops and facilities within the village to encourage community participation.

**178/18 Reports from outside bodies**

Cllr Ms S Kelsey & Cllr Mrs J Clarke are to attend the next Community Network Panel Meeting.

**179/18 Consultations and surveys received up to time of meeting**

None Received

**180/18 Highways and Footpaths Matters**

- a) Update on footpaths – None
- b) Update on speed monitoring - The clerk informed that works have been programmed in for post to be installed in Hendra Road and Robartes Road for devices to be installed for speed monitoring.

**181/18 Grant Requests**

None

**182/18 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.**

None

**183/18 Financial**

- a) To approve November payments to creditors as presented to the table. Payments were accepted. Proposed by Cllr Mrs T Edmunds seconded by Cllr Mr N Edmunds all in favour.

CHQ No:	Name	Cost	Reason
100880	Glenn Humphries Landscaping	£777.60	Cemetery Grass Cutting
100881	Glenn Humphries Landscaping	£849.60	Trelavour Prazey Grass Cutting
100081	Glenn Humphries Landscaping	£612.00	Playing field Grass Cutting
100886	Wallgate	£552.62	Public toilets refurb equipment
100885	HSDonline	£243.56	Public toilets refurb equipment
D/D	BT	£137.59	Telephone bill
100879	Glenn Humphries Landscaping	£232.80	Cutting of Gold paths
100884	ClayTawc	£53.44	Room Rental & Photocopying
D/D	Biffa	£336.65	Waste Collection
100883	Complete Business Solutions	£131.68	Inks (special offer)
D/D	Google	£6.60	Secure email
100883	Complete Business Solutions	£81.60	Cartridge

100883	Complete Business Solutions	£58.46	paper envelopes/cartridge
D/D	Sage Line 50	£7.20	Software License
D/D	Microsoft	£9.48	Software License
100080	Sutcliffe Play	£55.66	caps /buffer for gate and delivery
100882	Central Cleaning	£396.00	public toilet cleaning
Card	Petty Cash top up	£39.96	Petty Cash
Bacs	HMRC	£313.52	Tax & National Insurance
Bacs	Wages	£2,478.32	Staff Costs
100878	Sea Dog IT	£19.95	Website hosting
100082	ClayTawc	£7.50	Playing field trust room hire

**TOTAL SPEND FOR  
November**

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£7,401.79

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- b) The Bank Balances as at 31<sup>st</sup> August were approved. Proposed by Cllr Mrs T Edmunds seconded by Cllr Ms S Kelsey all in favour.

**184/18 To Approve the cost of strimming Training for both Casual Workers**

**Resolved** – To agree to the training costs as long as appropriate paperwork is signed.  
Proposed by Cllr Mrs T Edmunds seconded by Cllr Mr T Edmunds all in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**185/18 Confidential items – Minuted Separately**

None

There being no other business to be transacted the Chairman closed the meeting at 8.05pm.

Signed: .....